

How to change ring tones on your VoIP Phone

Press the Settings Button
Press Select for User Preferences
Press Select for Rings

You can listen to ring choices by doing the following:

1st choose your default ring:

Press Select on Default Ring (25 ring choices will be displayed)
Press Play to hear ring
Arrow down through each choice and press Play to hear
When you find which one you would like, Press Select to choose your Default Ring

If you have other lines on your phone you would like to change the ring on, do the following:

Press Exit to get back to the Rings menu. Your Default ring is shown first and each line on your phone is listed afterwards.

Scroll through the lines and choose the ring you would like for each line.

Note: There are 7 choices for other rings on other lines on your phone – not the full list of 25.

Arrow to the line you want to change the ring on.
Press Select
Scroll through the rings and press Play to play the rings
Press Select to choose the ring you want for that line
Press Exit to get back to Rings menu and scroll to next line
Continue through these steps