

102256

VoIP Conference Calling Instructions

- Call the 1st party
- Press the more softkey
- Press Confm softkey – this will automatically place caller #1 on hold
- Dial the 2nd party (Caller #1 cannot hear your conversation until you join the calls)
- Press Confm softkey and you will now have a 3 way conference call

Note: To remove a caller from your conference call:

- Press the more softkey
- Press the more softkey again
- Press ConfList and wait for a few seconds for the list to show
- Use your blue arrow button to move to the highlighted party you want to remove
- Press the Remove softkey to disconnect the party you had highlighted. You will still be connected with the other party.