

BRENNAN HALL, JOSEPH M. MCSHANE, S.J. EXECUTIVE CENTER

The Rose Room (509)

Capacity: 180 lecture
144 dining
50 seminar style

Recommended Events:

- Dining events
- Meetings
- Receptions
- Presentations
- Events requiring open space

Set Up: Submit work order to Physical Plant at least one week in advance

Food Service: Yes – *If you plan to have food service in the lobby, you need to reserve 516, but it is not exclusive to your event unless entire 5th floor is booked. A work order must be submitted to set up tables in the room or lobby for food service.*

Disabled Accessible: Yes

Specifications:

- Stationary portable lectern with touch screen control system
- Network, laptop, and PC connection capability
- Dedicated computer with wireless keyboard and laser pointer
- Ceiling mounted video projector with two 8' x 6' projector screens
- Fixed and wireless microphone system
- CD/cassette background music source
- Eighteen (18) round tables (can accommodate 8 chairs maximum)
- Twenty (20) 5 ft. banquet tables
- Satellite downlink (teleconference) capability. Confirm with OIT for equipment set up at least one week in advance at <http://ww.scranton.edu/oitreques>
- Videoconferencing is not available
- Dancing is not permitted
- VCR
- Encased whiteboard
- Executive area in hallway with network, telephones, and fax connection
- Terrace access available with prior notification on the work order. Smoking is not permitted.
- Air conditioned
- Podium telephone (ext. 6540) and kitchen telephone (ext. 4827)
- Available for evening use

Building Code: BRN
Room Code: 509

