BRENNAN HALL, JOSEPH M. MCSHANE, S.J. EXECUTIVE CENTER

Lobby and Reception (516)

Capacity: 100 for reception

Recommended Events:

- Reception
- Cocktails
- Registration & Welcome
- Multi-purpose events

Set Up: Open area - submit work order to Facilities Operations at least one week in advance

Food Service: Yes - submit food service form seven working days prior to event date

Accessible: Yes

Specifications:

- Welcome & registration desk
- Stationary wet bar area
- Voice reinforcement
- CD/cassette background music source
- Executive area with network, laptop and PC connection capability
- Telephones (extension 7686)
- Terrace access available with prior notification - smoking is not permitted
- Cloak room
- Air conditioned
- Available for evening use
- A portion of the lobby may be used for events booked in adjoining rooms
- Exclusive use only when entire floor is reserved

Building Code: BRN

Room Code: 516