

MTTP ROUNDTABLE MINUTES

October 15, 2019

2:30pm – 3:30pm

In Attendance: Salisa Brown, Susan Shimsky, Barbara Barletta, William Hurst, John Harris, Kevin Rude, Ryan Puksta, and Michael Rorick

Not in attendance: Carlene Coombes and Michael Tuffy

Welcome: Bill Hurst called the meeting to order at 2:30pm, in the Pearn Auditorium, Brennan Hall 228.

Introductions: Each senator in attendance stated their name and the department and/or building they work in.

Staff Senate Information: Discussed what the Staff Senate is, who it represents, and where one could find more information about it (www.scranton.edu/staffsenate). Let employees know that anyone can attend a staff senate meeting as a guest, they just have to get it approved by their supervisor.

Committee Information: Each represented committee, gave updates

- Communication (Mike R & Barb B):
 - Committee is working on getting more information out through networks such as Royal news, Facebook, Twitter, Instagram, and the Staff Senate website.
 - Upcoming events: November 14th Symposium
- Election & Membership (John H):
 - No update
- Social Events & Community Building (Sue S, Salisa B, Kevin R, & Ryan P):
 - Upcoming events: Staff Senate Luncheon (Dec 17th) – this year when you RSVP you get entered into a special drawing for a special basket giveaway, and Staff Senate Meet & Greet (Mar/Apr)
 - Spoke about how important it is to RSVP, and how we (facilities operations) have the biggest turnout with the least RSVPs.
- Staff Development (Bill H):
 - Upcoming events:
 - Winter safety tips & roadside assistance (Dec 03rd)

Current Items the Staff Senate is working on:

- Time Share Policy:
 - Vacation & personal time will most likely be allowed to donate, sick time will most likely not be able to donate. Still int the works.
 - Questions about why sick time will not be allowed to donate, answered that it is not calculated into the budget.
- Phase 1, 2, etc of pay increase

- Discussed that if anyone wants further information, they can have one-on-ones with Patti Tetreault and Brian Loughney. Supervisors may also schedule meetings for your entire zone.
- When is next phase?
- There is some confusion about the midpoint wage. How do they come up with the midpoint and is it beneficial just to do away with the midpoint?
- Catering Survey
 - Out of 7 employees in attendance, none of them took the catering survey.

Topics That were Brought to us:

- Moving new furniture in and old furniture out of the dorms
- Moving cadavers
 - Told this topic was discussed at the safety committee, and they are getting a lift)
- Cleaning up after contractors / trades
 - Need cooperation between all areas of facilities
- Proper chain of command when addressing problems
 - i.e. going over your supervisor's head
- Employee Morale
- Trades having keys
- Unlocking doors on the weekends
 - Up to scheduler to make arrangements to have doors unlocked with Patrick Mullarkey
- Catering having swipes to get into buildings
 - Maintenance is not always in certain building
- Snow plan / snow removal
 - Who does what
- Recycling program
 - Further education needed for students and office people
- Placement of smoking signs
 - No current signage
 - Ash trays are right next to buildings
- Can we get a greater police presence?
 - Not seen around campus enough
- 2nd & 3rd Shift differential
 - Can we look into getting a shift differential? The pool of people affected is small compared to the rest.
- Life insurance policy
 - Why is there a difference? Can we look into this and get it equalized out?
 - \$50,000 Non-exempt / \$100,000 Exempt
- Would they ever think about bringing back the \$500 loan and the computer loan?