

TO: Staff Senate

FROM: Amy Driscoll McNulty, Staff Senate President

DATE: October 10, 2018

SUBJECT: October 17, 2018 Staff Senate Meeting Agenda  
PNC Board Room, Brennan Hall, 10:00 – 11:30 a.m.

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1. Welcome:

- a) Opening Prayer – Kevin Roginski
- b) Request volunteer for opening prayer for next meeting
- c) Attendance / Quorum (14 senators at least 4 from each group)

- Review of previous months' meeting minutes/Motion to accept minutes.
- Review Agenda and suggest any new agenda items from the Senate/Motion to accept agenda and any new items.
- Guests
  - Scott R. Pilarz, S.J., President
  - Julie Schumacher Cohen and Rebecca Beal - Middle States Update
- Report from Liaison, Patricia Tetreault
- President's Report
  - UGC Meeting
  - Board of Trustees – September Meeting Recap
  - Upcoming Guest Attendance – Dina Angeloni, CHEW (November)
  - Roundtable Updates/Reminders
- Previous Business
  - Title IX Policy – Open Forum Update
- New Business
  - Campus Smoking Policy – Review
- Committee Reports
  - Communications – Richard Walsh – No report at this time.
  - Election & Membership – Bryn Schofield – We successfully gathered nominations for a staff representative on the Dean of KSOM search committee. The name will be released once the committee is officially announced.
  - Finance – Gina Butler – To date, the Senate has incurred \$382.77 in expenses for this budget year. As of this report, our budget remains in good standing. If committees have upcoming events and you know or can estimate costs, please send the details to me at your earliest convenience.
  - Social Events & Community Building – John Harris and Marg Hynosky – This committee has a meeting scheduled for Tuesday 10/16/18.
  - Staff Development-Co-Chairs – Renee Giovagnoli – From our 8/24/18 meeting we discussed the following topics. 1. Fall topic for “Staff Development Workshop”. Committee discussed “Emotional Intelligence” with guest speaker Dr. Giambatesta, KSOM. Dina Angeloni and I spoke about this joint workshop “ENI Lunch & Learn”. We discussed dates: Dec 11<sup>th</sup> or 13<sup>th</sup>. Topics CHEW is thinking: “Managing Stress: How to make Stress your Friend” or “Personal Resiliency during Times of Change”. I

will forward these ideas to committee for further discussion. 2. Christmas Basket Luncheon Donation (Dec 12<sup>th</sup>) 3. Spring Workshop ideas: “Get the most of Your Garden; Developing the whole Person” [work/balance] 4. Revive CONNEXIONS Program: Lynn Andres as point person. 5. Spring BBQ Facilities event.

- Staff Recognition & Excellence Awards – Gina Butler and Peggy Doolittle – Nothing to report at this time other than the monthly *Meg Cullen-Brown Magis Award* winner, Glen Pace, as well as a discussion from the Clerical Roundtable pertaining to the Award. The discussion primarily centered around establishing communication with faculty for them to have greater awareness of nominating professional staff for the *Meg Cullen-Brown Magis Award*. Nomination selection process was discussed as well. For November, we have 14 nominations, with the second email going out on the 15<sup>th</sup> and the final on the 29<sup>th</sup>.
- By-Laws (ad hoc) – Rebekah Bernard - The By-Laws Ad Hoc Committee met on 10/1/18. We discussed a few potential edits to the Constitution and By-Laws. First, the requirement to run for Senate was changed to one year, and this needs to be updated in the Constitution. Second, we discussed adding language to the By-Laws to clarify that elected officers do not need to be reelected to their staff senator term for the period for which they have been elected an officer. These changes, as well as some edits for grammar, will be presented to the Executive Committee and then the Staff Senate for the November meeting for discussion and a vote.
  - Ad Hoc Committee, Timeshare – This policy is still under review. More information to follow.
  - Ad Hoc Committee, Assessment – No report at this time.
- Items from the floor
- Motion to Adjourn