

TO: Staff Senate

FROM: Mark Murphy, University Staff Senate President

DATE: November 21, 2017

SUBJECT: December 20, 2017 Staff Senate Meeting Agenda
PNC Bank Board Room, Brennan Hall, 10:00 – 11:30 a.m.

1. Welcome:
 - a) Opening Prayer Rebekah Bernard
 - b) Request volunteer for opening prayer for next meeting
 - c) Attendance / Quorum (14 senators at least 4 from each group)
2. Review of previous months' meeting minutes/Motion to accept minutes.
3. Review Agenda and suggest any new agenda items from the Senate/Motion to accept agenda and any new items.
4. Guest Introduction: Harry Dammer, Associate Dean, CAS
5. Report from Liaison, Patricia Tetreault
6. President Report
 - 10 Year Anniversary Year, Executive Committee working on ideas
 - UGC update
 - Timeshare update
 - Improve communications with Faculty and Student Senates and Cabinet by emailing Agenda, Minutes, and links to Staff Senate website each month. Discuss how to do it best.
7. Committee Reports
 - a) Communications-Co-Chairs-Richard Walsh and Julie Brackeva-Phillips
 - b) Election & Membership-Co-Chairs- Amy Driscoll-McNulty and Pete Sakowski
 - c) Finance-Chair-Gina Butler
 - d) Social Events & Community Building-Chair-Kristi Klien
 - e) Staff Development-Co-Chairs- Renee Giovagnoli and Meg Hambrose
 - f) Staff Recognition & Excellence Awards-Co-Chairs-Gina Butler and Mary Ellen Pichiarello
 - g) By-Laws (ad hoc)-Chair-Rebekah Bernard
 - h) Ad Hoc Committee, Timeshare – Chair- Joe Wetherell
 - i) Round table meeting updates, next meeting, minutes, topics to share, PROCEDURE.
8. Previous Business
 - Calendar Concept Discussion
9. New Business
10. Items from the floor
11. Motion to Adjourn