

To: Staff Senate
From: Bryn Schofield
Date: July, 5 2017
Subject: Minutes from the June 21, 2017 Staff Senate Meeting

In Attendance: Erica Armstrong, Kelli Cali, Lori Flynn, Kristi Klien, Janice Mecadon, Bryn Schofield, Stephen Hallock, Dale Martin, Ryan Puksta, Kevin Roginski, Pete Sakowski, Kyle Thomas, PJ Worsnick, Rebekah Bernard, Julie Brackeva-Phillips, Gina Butler, Amy Driscoll McNulty, Renee Giovagnoli, Lucia Grissinger, Meg Hambrose, Marg Hynosky, Bernie Krzan, Gerry Loveless, Mark Murphy, Mary Ellen Pichiarello, and Richard Walsh

Not in Attendance: Lisa Bealla, Cynthia Tokash, Chris Harris, William Pilger, Kevin Rude, Justin Tambeau, and Stephanie Adamec

Guests:

Welcome: Mr. Murphy called the meeting to order at 10:35AM, in the PNC Bank Board Room, Brennan Hall. Meg Hambrose offered the opening prayer. Kevin Roginski will offer the opening prayer at the July meeting. Attendance was checked, quorum was met for voting purposes.

All senators and alternates introduced themselves around the table. New members were given Staff Senate Folder by Mark Murphy.

Review of May Minutes:

Minutes were approved with no changes.

Approval of Agenda:

Agenda was approved with no changes.

Liaison Report: Patricia Tetreault was not present

President's Report:

- Mark Murphy gave a brief overview of Robert's Rules and explained that the Staff Senate followed this module for running meetings.
- Mark Murphy set the goals of the meeting to have an election for Vice President and President Elect, and to sign up for Staff Senate sub committees.
- Mark Murphy gave a brief history of the University's Staff Senate.
 - Explaining the birth was approximately 10 years ago, previously a University Counsel (since dissolved)
 - The need to align staff with student and faculty senates.
 - Staff senate created a constitution and laws, which were approved by the board.
 - -Mark Murphy read part of the Staff Senate constitution.
- Mark Murphy explained the titles and roles of the senate officers.
- Mark Murphy explained how topics are brought to staff senate and the action processes, including voting.

Election:

- Elections committee members distributed/collected/counted ballots. Gina Butler ran unopposed for Vice President. Amy Driscoll-McNulty ran unopposed for President Elect.
 - Gina Butler won with 25 votes (1 write in)
 - Amy Driscoll-McNulty won with 25 votes (1 write in)
- The election of Gina Butler to vice president means she will step down as parliamentarian.
 - After a brief description of parliamentarian's responsibilities, a call for nominations was asked.
 - Nominations should be sent to Amy Driscoll-McNulty before next meeting

Committee Updates:

- Chairs gave an overview of each committee's goals and responsibilities before signup sheets were passed around the table.

Wellness Attendance Policy – Mark Murphy will check with HR and CHEW to check on results from Wellness Day survey.

Time Share Policy – Lucia Grissinger gave an update on behalf of Joe Wetherell's committee.

- The committee used other schools/universities' policies as a model.
- Policy draft was sent to the senators prior to this meeting by Cindy Tokash, secretary.
 - Questions regarding if faculty would be included were brought up.
 - Question on inclusion of faculty or is this just staff? There are 8 librarians who are considered faculty members. Does faculty contribute to the plan like others or will they only be able to use from the plan?
 - Questions of being able to donate to a specific person or just the pool of hours.
 - Differential of sick v. vacation? Does it rollover or stay in the pool?

Mark will try to meet with Joe to discuss this before the next meeting

Dress code policy – update/status? Will have information for the next meeting

Smoking policy – status? Amy Driscoll McNulty stated that it is her understanding that they are working on some of the policy language; it is work in progress and moving forward fairly well.

NEW ITEMS FROM THE FLOOR:

- 1) Kevin Roginski stated that Meg Cullen-Brown was such an influence for him and Staff Senate. He suggested considering naming the president's award after her. Invite the family to the luncheon to award it and with her history at the UofS – it would be an honor to her and her family. It has been on his mind for some time and wanted to share his thoughts. Mark Murphy and several other senators agreed. Mark stated that this can be discussed at an executive committee meeting before bringing to back to the senate for discussion.
- 2) Pete Sakowski stated that the clock in the board room was removed because it broke. Is it possible to bring it back and inquire if another can be placed in the room?
- 3) Meg Hambrose stated that with regard to the events we have over the year and how we support outside/community organizations to also consider some of the initiatives we have at the university, such as:
 - The Meg Cullen-Brown mentoring group
 - Student textbook fund for needy student
 - Other items for which the Advancement is seeking outside funding
- 4) Margaret Hynosky stated that some time ago she and others had discussed the matter of tuition remission and donating it back to the UofS to assist needy students(non-citizens), etc... Mark asked Margaret to send him any progress/information she has on this issue.

Kristi Klein motioned to adjourn the meeting. Seconded my Kevin Roginski.

Meet adjourned.