

To: Staff Senate
From: Bryn Schofield
Date: August 6, 2018
Subject: Minutes from the July 18, 2018 Staff Senate Meeting

In Attendance: Peggy Doolittle, Kristi Klien, Ryan Puksta, Kevin Roginski, Bryn Schofield, Amy Driscoll McNulty, Renee Giovagnoli, Andrea Malia, Rose Striefsky, Marg Hynosky, Bernie Krzan, Mark Murphy, Barry Eiden, Christopher Harris, John Harris, Michael Tuffy, Lynn Andres, Gina Butler, Elizabeth Geeza, Renee Giovagnoli, Meg Hambrose, Marg Hynosky, Rose Ann Jubinski, Jonathan Kirby, Bernie Krzan, Crystal Ondrick, Zoe Rothrock

Not In Attendance: Erica Armstrong, Jenn Kretsch, Dale Martin, William Pilger, Kevin Rude, Kyle Thomas, Rebekah Bernard, and Richard Walsh, **Patricia Tetreault (liaison)**

Welcome: Amy Driscoll McNulty called the meeting to order at 10:06AM, in the PNC Bank Board Room, Brennan Hall 500. Lynn Andres offered the opening prayer. Andrea Malia will offer the opening prayer at the August meeting. Attendance was checked, quorum was met.

Review of minutes:

Minutes were approved with no changes.

Review of Agenda:

Agenda was approved with no changes.

Liaison Report:

Ms. Tetreault was not present.

- Ms. Driscoll McNulty mentioned the recent restructuring of Financial Aid and Patti's new title of Vice President of Human Resources.
- If anyone has questions for Patti they can send them to a Staff Senate Officer and then Amy will relay the questions to Patti prior to next meeting.

It was mentioned that some staff have not received the updated performance evaluation forms from HR. Most people at the meeting have already completed the evaluations within their departments. Financial Aid seems to be the only department waiting. Marg Hynosky is going to speak with her supervisor.

President's Report:

- Ms. Driscoll McNulty has set up a meeting with Rob Farrell from the General Counsel's Office with HR and the 2 staff senators who will be sitting on the Board of Trustees committees for Education and Enrollment Management. (Bryn Schofield and Peggy Doolittle.) This meeting is to go over the staff senator's role in the board meetings and what should be expected.

- The grievance policy in HR is not finalized. They are still looking at it. They are thinking about combining the two sub committees regarding HR policies into one.
- No update on the new timeshare policy.
- Mr. Tom MacKinnon, the new VP of University Advancement, has been invited to our August meeting.
- Dr. Jeff Gingrich, the new Provost, has been invited to the September meeting.
- Fr. Pilarz, our returning President, has been invited to the October meeting

Update from the UGC meeting by Mark Murphy.

- Strategic Initiatives were reviewed. Nearly \$100k is available to be distributed to initiatives proposals that receive approval.
- The total money requested for all proposals falls within the available money.
- Faculty Senate seemed to focus on Globalization in their proposals. Also proposals for STEAM initiative, Humanities initiative, Global clean water initiative, Domestic service trips, Online advising scheduling tool have been submitted. As of today, Mark was not aware of any of the initiatives being approved.

Previous Business:

- New calendar for 19-20 has been approved by the Provost. The MLK holiday will still be observed.
- An alternate senator to the MTPP constituency is still needed.

New Business:

- Zoe Rothrock has accepted the secretary position.
 - Motion was accepted. Zoe cannot attend the August meeting and we will need a volunteer to take the minutes at the next meeting.
- Vote on committee ratification
 - Motion accepted.
- There was a brief meeting of each committee to exchange binders and discuss committee responsibilities and timeline.

Committee Reports:

The committees had nothing to report. Each committee did meet for a brief introduction.

Items from the floor.

- Ms. Giovagnoli brought up the Workplace Safety Committee. They are looking for new members, including faculty and staff. Please email Renee if interested.
 - If no one volunteers the Elections Committee can send a call for volunteers to all staff via email.
- The Staff Recognition Award sign in the parking garage has been updated to say the Meg Cullen-Brown Award.
- The Executive Committee met last week and discussed looking at the Staff Senate “signature events” with a critical eye. Thinking of ways to improve, save money, and think what else we

could be doing. More than half of the staff senate budget is spent on catering costs to Aramark. Is this really the best use of the Senate's funds? Everyone was encouraged to look at their committee and think of alternative or additional events/programming.

Motion was made to adjourn the meeting was approved.